



## VIRTUAL MEETINGS AND CONFERENCES

We want you to be able to continue organising meetings and conferences that stimulate and encourage learning, networking and collaboration, in spite of the current challenges we all face. To do this we have teamed up with, Venue Audio Visual, who are responsible for all the AV provision at the Wellcome Genome Campus Conference Centre, as well as other prestigious venues across Cambridge.

### OUR OFFER

The most unique feature of our service is that all the technical aspects of getting your event online are managed by professional AV technicians, meaning your event's presentation will be of excellent quality and managed by us. The package has also been designed specifically with our clients' needs in mind.

Outline of the technical service:

- Creation of a secure, branded conference mini site (or portal), home to all the event information and content.
- Liaison with your invited speakers to arrange and guide the remote recording of the talk via their computer by a technician. This includes optimising their video and audio, and the incorporation of their slides.
- Speakers recorded presentations edited into the order of the client's programme, with videos presented in easy-to-navigate titled sessions
- Each session/recording has chapter markers, allowing viewers to navigate easily to a particular speaker in a session.
- Viewers can ask the speakers questions via a Q&A box, below the session video, which speakers can answer and moderate.
- Poster area – uploading of high-res posters, with the option of Q&As with poster authors.

### PACKAGES FROM £1,800 + VAT

New features are currently being developed and likely to be available by August – please ask for more information. And if you would like us to help with any administrative part of your event, we would be happy to discuss your requirements.

If you are considering holding an online event with us, please get in touch. We can arrange for a virtual walk around of an online conference, arrange a video call to discuss your requirements more fully, and provide you with a quote.

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W: [wgc.org.uk/virtualmeetings/](http://wgc.org.uk/virtualmeetings/)